



Return to: 901 North Porter • Norman, OK 73071 • 405.307.1789

PERSONAL INFORMATION

Name: _____
Last *First* *Middle*
Home Address: _____ City: _____ Zip: _____
Telephone: _____ Mobile Phone: _____ E-Mail: _____
(Only if checked regularly)
Birth Date: _____ Major: _____ Year in School: _____

EMERGENCY CONTACT INFORMATION (Please provide a local address and phone number)

Name: _____ Relation: _____ Phone: _____

BRIEFLY EXPLAIN WHY YOU WOULD LIKE TO VOLUNTEER

SERVICES IN WHICH I MAY HAVE AN INTEREST IN VOLUNTEERING

ACU Diagnostic Imaging ER

DAY OF WEEK PREFERRED (CHECK ALL THAT YOU WOULD CONSIDER)

SUN MON TUE WED THUR FRI SAT

TIME OF DAY PREFERRED (CHECK ALL THAT YOU WOULD CONSIDER)

Morning (9a-Noon) Afternoon (Noon-3p) Evening (3p-6p) Late Evening(6p-9p) Midnight (9p-Midnight)

BACKGROUND

Have you ever been convicted or received a deferred sentence for a felony offence? No Yes

Signature: _____ Date: _____

FOR OFFICE USE ONLY

Orientation Date: _____ Assignment: _____

Uniform: _____ Dues: _____

TB Test: _____



ENTERING VOLUNTEER SERVICE

Orientation

You will begin your volunteer work with a three-hour hospital policy and procedure orientation.

Commitment

We ask our college volunteers to commit to two semesters of volunteering with Norman Regional Hospital Auxiliary. Consistency within our organization is what helps us provide outstanding service and meet our mission and goals effectively.

Health Examinations

Your volunteering at Norman Regional Hospital is contingent on having a TB series and submitting to testing to ensure that you are immune to measles, mumps and rubeola. Your 1st TB must be complete before you can be assigned a service area. 2nd TB test is administered and scheduled through the employee health nurse one month following the date of your first test.

It may also be necessary for you to have a health examination. This is to ensure that you are physically capable of handling the essential functions involved in your job position safely and without possible harm to yourself or others.

Background Check

In order to ensure a safe environment all volunteers will be required to undergo a criminal history background check prior to acceptance as a volunteer. Individuals who refuse to comply with this request will not be accepted as a volunteer.

Dress Code

Uniforms are mandatory for all volunteers at a cost of \$25 - \$35.

Recommendation Letters

The Auxiliary office provides letters to verify number of hours served. A one-week notice is required. If you need a Letter of Recommendation regarding your work ethic, it is recommended you contact your service area.

COLLEGE VOLUNTEER AREAS

ACU (AMBULATORY CARE UNIT)

Make charts, clean beds, escort families.
Hours vary

DIAGNOSTIC IMAGING

Assist technician to prepare for next patient and with film retrieval.
Hours: 3pm - 6pm and 6pm - 9pm, Monday - Friday

ER

Assist staff members with patient and family needs.
Hours: 9am - 12pm, 12pm - 3pm, 3pm - 6pm, 6pm - 9pm, 9pm - 12am, Monday - Sunday